

**R14/2021 - July 19, 2021**

**Minutes of a Regular Council Meeting**

**Meeting #:** R14/2021  
**Date:** July 19, 2021  
**Time:** 4:00 pm  
**Location:** City Hall Council Chambers and via video/audio conference

**Attending:**

**Mayor:** B. Wells  
**Councillors:** W. Cole-Hamilton  
D. Frisch, via video/audio conference  
M. McCollum  
M. Theos

**Staff Present:** K. O’Connell, Director of Corporate Support Services/Acting CAO  
D. Bardonnex, Fire Chief, via video/audio conference  
I. Buck, Director of Development Services, via video/audio conference  
C. Davidson, Director of Engineering Services, via video/audio conference  
J. Nelson, Director of Financial Services, via video/audio conference  
S. Saunders, Director of Recreation, Culture & Community Services, via video/audio conference  
K. Shaw, Director of Public Works Services, via video/audio conference  
M. Fitzgerald, Manager of Development Planning, via video/audio conference  
N. Borecky, Manager of Information Systems  
R. Matthews, Executive Assistant/Deputy Corporate Officer, via video/audio conference  
E. Gavelin, Network Technician, via video/audio conference

**Due to the COVID-19 pandemic, and in accordance with Ministerial Order No. M192/2020 and the Class Order (mass gatherings), Council meetings are conducted virtually and live-streamed on the City of Courtenay's YouTube channel.**

The Mayor respectfully acknowledged the lands on which the meeting was conducted is the unceded traditional territory of the K’ómoks First Nation.

**1. ADOPTION OF MINUTES**

**1.1 Adopt July 5<sup>th</sup>, 2021 Regular Council meeting minutes**

**Moved By** McCollum

**Seconded By** Cole-Hamilton

THAT the July 5<sup>th</sup>, 2021 Regular Council meeting minutes be adopted.

**Carried**

**2. INTRODUCTION OF LATE ITEMS**

**3. DELEGATIONS**

**3.1 AccessBC Campaign - Advocating for Universal No-Cost Prescription Contraception in BC**

**Moved By** Cole-Hamilton

**Seconded By** Theos

THAT the presentation by Dr. Ruth Habte, AccessBC, regarding the AccessBC Campaign which advocates for universal access to no-cost prescription contraception for residents in BC, be received for information.

**Carried**

**3.2 Comox Valley Nature - Vanier Forest Garry Oaks Restoration & Stewardship Pilot Project**

**Moved By** Cole-Hamilton

**Seconded By** McCollum

THAT the presentation by Bill Henderson, Project Manager; Karen Cummins, Board Member; and Lyndsay Fraser, Comox Valley Nature, regarding the Vanier Forest Garry Oaks Restoration and Stewardship Pilot Project, be received for information.

**Carried**

Comox Valley Nature (CVN) presented to Council an outline of their proposed Vanier Forest Garry Oaks Restoration and Stewardship Pilot Project. CVN is requesting that Council:

1. Allow access to Vanier Nature Park to be used for educational activities without requiring further approval of Council;

2. Support removal of invasive species by volunteer environmental organizations under the City Parks department's supervision without requiring further approval of Council; and,
3. Refer to City staff to develop a plan for the City's role in the proposed Vanier Forest Garry Oaks Restoration and Stewardship Pilot Project for Council's consideration in the 2022 Financial Budget.

**Council unanimously consented to a brief extension of the 10 minute maximum time limit for Comox Valley Nature's delegation presentation.**

#### **4. STAFF REPORTS/PRESENTATIONS**

##### **4.1 Recreation, Culture and Community Services**

###### **4.1.1 Vancouver Island Health Authority (VIHA) Request to use Florence Filberg Centre (411 Anderton Ave) for Community Immunization Clinic (2240-20)**

**Moved By** Cole-Hamilton

**Seconded By** Frisch

THAT based on the July 19, 2021 staff report "Vancouver Island Health Authority Request to use Florence Filberg Centre for community immunization clinic", Council approve OPTION 1 and approve the Licence of Occupation Agreement between the Vancouver Island Health Authority (VIHA) and the City for the use of the Florence Filberg Centre Upper Floor for the purpose of operating a community COVID-19 immunization clinic; and,

THAT staff be directed to not enforce the rental fee rate as outlined in the Recreation Facility Rental and User Fee Bylaw No. 1673, 1992 and instead set a unique one-time rental rate equivalent to the revenue received in 2019 for the same period for the upper floor of the Florence Filberg Centre for the licence term; and,

THAT the Mayor and an Officer of the City be authorized to execute all documentation relating to the Licence of Occupation Agreement.

**Carried**

**4.2 Development Services**

**4.2.1 Zoning Amendment Bylaw No. 3031 to allow for a secondary suite at 815 Williams Road (3360-20-2103)**

**Moved By** McCollum

**Seconded By** Frisch

THAT based on the July 19<sup>th</sup>, 2021 staff report “Zoning Amendment Bylaw No. 3031 to allow for a secondary suite at 815 - Williams Road” Council approve OPTION 1 and proceed to First and Second Readings of Zoning Amendment Bylaw No. 3031, 2021; and,

THAT Council considers Zoning Amendment Bylaw No. 3031, 2021 consistent with the City’s Official Community Plan; and

THAT Council waives the requirement to hold a public hearing with respect to Zoning Amendment Bylaw No. 3031, 2021 pursuant to Section 467 (2) of the *Local Government Act* and directs staff to give notice of the waiver of the public hearing pursuant to Section 467 of the *Local Government Act* in advance of considerations of 3<sup>rd</sup> Reading of the bylaw.

**Carried**

**4.3 Engineering Services**

**4.3.1 6th Street Multi-Use Active Transportation Bridge - Funding Reallocation (5335-20/5400-02)**

**Moved By** Frisch

**Seconded By** Cole-Hamilton

THAT based on the July 19<sup>th</sup> staff report “6th Street Multi-Use Active Transportation Bridge - Funding Reallocation”, Council approve OPTION 1 and direct Staff to:

1. Reallocate \$300,000 of Community Gas Tax Funds from the Ryan Road Sidewalk - Sandwick to Braidwood project fund, to the 6th Street Bridge project fund in 2021.

**Carried with Councillor Theos opposed**

**Councillor Cole-Hamilton left Council Chambers at 5:04 p.m.**

**Councillor Cole-Hamilton returned to Council Chambers and took his seat at 5:06 p.m.**

**4.4 Public Works Services**

**4.4.1 BC Active Transportation Infrastructure Grant Application -  
Dingwall Stairs (5400-15)**

**Moved By** Cole-Hamilton

**Seconded By** McCollum

THAT Council direct staff to submit an application for grant funding for the Dingwall Stairs Project through the B.C. Active Transportation Infrastructure Grant; and,

THAT Council supports the project and commits to any associated ineligible costs and cost overruns.

**Carried**

**5. EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**6. INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**7. REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS  
FROM COMMITTEES**

**7.1 Councillor Cole-Hamilton**

Councillor Cole-Hamilton reviewed his attendance at the following events:

- Pride Society of the Comox Valley flag raising event for Pride Week (July 19-26, 2021)

**7.2 Mayor Wells**

Mayor Wells reviewed his attendance at the following events:

- Pride Society of the Comox Valley flag raising event for Pride Week (July 19-26, 2021)
- Comox Valley Sewage Commission meeting
- Comox Valley Water Committee meeting
- Comox Valley Recreation Commission meeting
- CVRD meeting
- Comox Valley Minor Lacrosse Association Opening Ceremony and banner raising event

**Councillor McCollum left Council Chambers at 5:20 p.m.**

**Councillor McCollum returned to Council Chambers and took her seat at 5:22 p.m.**

**8. RESOLUTIONS OF COUNCIL**

**8.1 In Camera Meeting**

**Moved By WCH**

**Seconded By MM**

That a Special In-Camera meeting closed to the public will be held July 19<sup>th</sup>, 2021 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations

**Carried**

**9. UNFINISHED BUSINESS**

**10. NOTICE OF MOTION**

**11. NEW BUSINESS**

**12. BYLAWS**

**12.1 For First Reading and Second Reading**

**12.1.1 Zoning Amendment Bylaw No. 3031, 2021 (815 Williams Road)**

**Moved By Frisch**

**Seconded By McCollum**

THAT "Zoning Amendment Bylaw No. 3031, 2021" pass first and second reading.

**Carried**

**13. ADJOURNMENT**

**Moved By** Cole-Hamilton

**Seconded By** McCollum

That the meeting now adjourn at 5:25 p.m.

**Carried**

**CERTIFIED CORRECT**

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**Deputy Corporate Officer**

**Adopted this 26<sup>th</sup> day of July, 2021**

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**Mayor**

